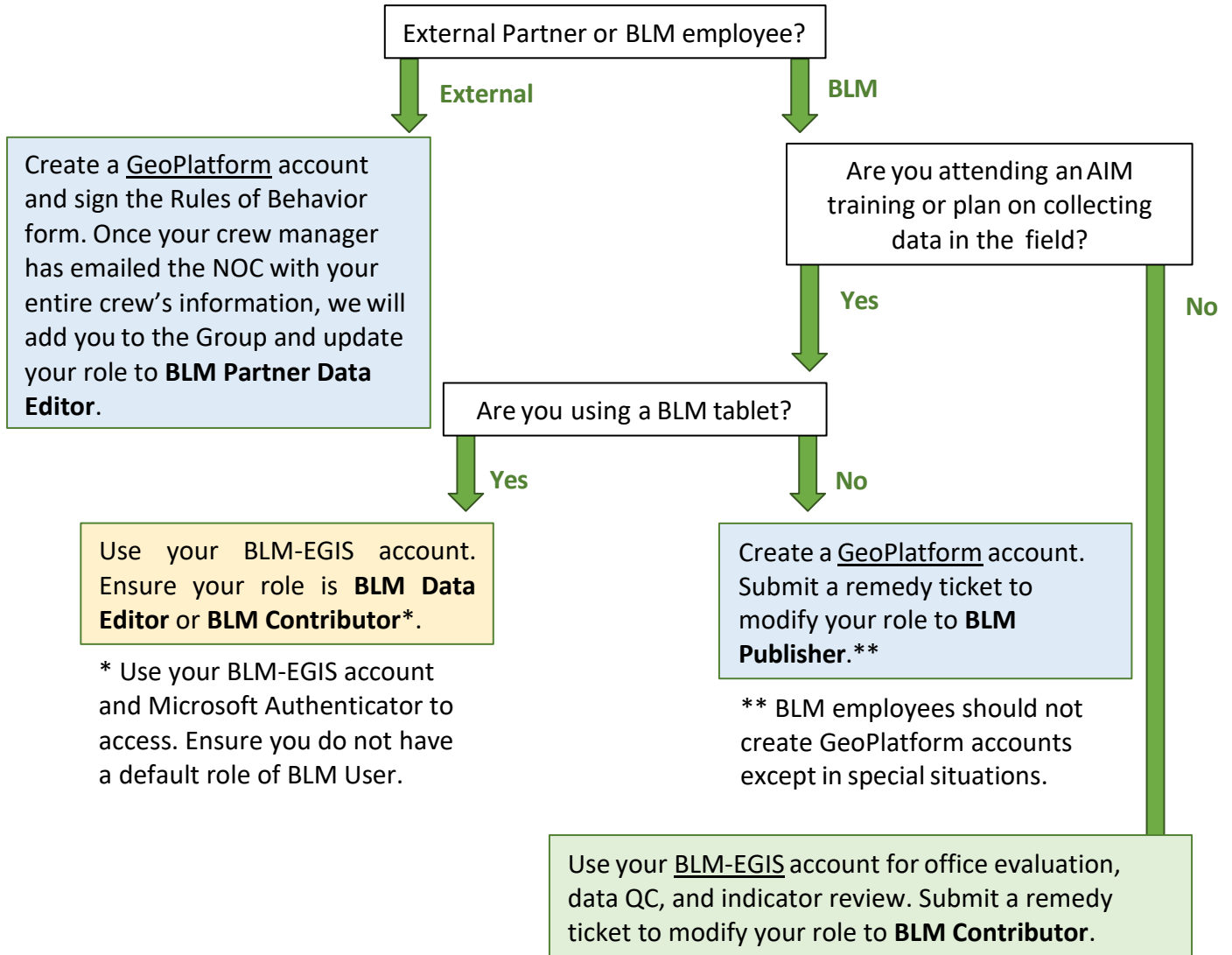


Accessing Aquatic AIM Field Tools 2025 Field Season

Use the flowchart to determine what type of account you need – reference the next page for steps.



Note: This document is intended for individuals hired on at the BLM, or under contract or agreement. This is not for use by the general public.

BLM employee or have BLM credentials:

1. If you plan to view or office evaluate points on your computer and do NOT plan on collecting data:
 - a. Visit the [BLM-EGIS](#) webpage and click “Sign in” then “DOI account”
 - b. Check if your role is **BLM Contributor**
 - i. On the main page, click the profile icon in the upper-right corner and select “My settings”
 - ii. On the “My settings” page, click on “Licenses” in the upper left
 - iii. If you don’t see **BLM Contributor** under “Role”, submit a helpdesk ticket to get your account elevated, see [Guidance for putting in this helpdesk ticket](#)
 - c. Complete [this form](#) to request access to your respective AIM AGOL Group
 - i. You will receive an email once you’ve been added to the group
 - ii. Sign-in to BLM-EGIS and locate the bell icon in the upper right-hand corner, click “view your invitations” to accept the invitation - it is pertinent that you accept the invite right away
2. If you are the rare case that will collect data on a government iPad:
 - a. Set up Microsoft Authenticator on your iPad (available through Comp Portal if not downloaded)
 - b. Double check that your role is not a **BLM “User”** and has been upgraded to either **BLM “Data Editor”** or **BLM “Contributor”**
 - i. Refer to instructions in 1b for checking your role on a desktop computer
 - ii. Refer to 1c if you have not yet requested for your role to be elevated if it needs to be
 - c. Submit a helpdesk ticket to get an AGOL account following [this guidance](#)
 - d. To sign-in to your BLM Mobile account on your iPad, go to [arcgis.com](#), click “ArcGIS login” and enter your mobile username and password (DO NOT USE “Your ArcGIS organization’s URL”)
 - e. No role modification should be required - BLM Mobile account role defaults to **BLM Data Editor**

Contractor/Partner or BLM employee using a non-government iPad:

1. Follow these [GeoPlatform Account Details](#) instructions or continue with the steps below.
 - a. Create a [login.gov](#) account with your preferred email and click “Submit”
 - i. Look for a confirmation email from “no-reply@login.gov”, confirm and set up your password
 - ii. Set up authentication method(s) - we recommend using multiple authentication methods and avoiding Microsoft Authenticator at this time
 - b. Login to [arcgis.com](#) to associate login.gov with your GeoPlatform account
 - i. Click “Your ArcGIS organization’s URL”, type “geoplatform” in the box provided, and click continue
 - ii. Click “GeoPlatform Login.gov Account”
 - iii. Follow the prompts for entering your Login.gov account credentials and click “Sign In”
 - iv. Confirm your username and address - do NOT change the username
 - v. Return to your email and verify an email from “servicedesk@geoplatform.gov”
2. Sign the [Rules of Behavior \(ROB\)](#) document and provide this to your crew manager.
3. **For Crew Managers** - Send the following information in one email to the NOC:
 - a. All signed ROB forms for your entire crew
 - b. Each crew member’s first and last name, username, and the email they used to sign up to GeoPlatform