

**U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT**

AVI KWA AME NATIONAL MONUMENT ADVISORY COMMITTEE

CHARTER

1. **OFFICIAL DESIGNATION:** Avi Kwa Ame National Monument Advisory Committee (Committee).
2. **AUTHORITY:** This Committee is established pursuant to Presidential Proclamation 10533, “Establishment of the Avi Kwa Ame National Monument” (Monument) (March 21, 2023) and is consistent with section 309 of the Federal Land Policy and Management Act (FLPMA), as amended, (43 U.S.C. § 1739). The Bureau of Land Management (BLM) is subject to standards and procedures for the creation, operation, and termination of BLM advisory councils found at 43 CFR § 1784 subpart 1787. The Committee is operated pursuant to the Federal Advisory Committee Act, as amended (5 U.S.C. Ch. 10), and the Federal Advisory Committee regulations found at 41 C.F.R. Part 102-3. The Committee is continued under Executive Order 14109, titled “Continuance of Certain Federal Advisory Committees and Amendments to Other Executive Orders,” issued September 29, 2023.
3. **OBJECTIVES AND SCOPE OF ACTIVITIES:** The Secretary of the Interior (Secretary), through the BLM, shall establish and maintain an advisory committee with the specific purpose of providing information and advice regarding the development of the management plan and management of the Monument.
4. **DESCRIPTION OF DUTIES:** Upon the request of the Designated Federal Officer (DFO), provide information and advice regarding the development of the Monument’s management plan, and as appropriate, management of the Monument.
5. **OFFICIAL TO WHOM THE COMMITTEE REPORTS:** The Committee provides advice to the Secretary of the Interior through the Director of BLM.
6. **SUPPORT:** Administrative support and funding for activities of the Committee will be provided by the BLM.
7. **ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS:** The annual operating costs associated with supporting the Committee’s activities are estimated to be \$50,000, including all direct and indirect expenses and 0.30 Federal staff years support.
8. **DESIGNATED FEDERAL OFFICER:** The DFO is BLM’s Avi Kwa Ame National Monument Manager, who is a full time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Committee and subcommittee meetings, prepare and approve all meeting agendas, attend all Committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary of the Interior.

9. **ESTIMATED NUMBER AND FREQUENCY OF MEETINGS:** The Committee will meet two to four times annually, and at such other times as designated by the DFO.
10. **DURATION:** The need for this Committee is continuing, subject to the termination section below.
11. **TERMINATION:** Unless continued by the President, the Committee will terminate on September 30, 2025, consistent with Executive Order 14109. The Committee will not meet or take any action without a valid current charter.
12. **MEMBERSHIP AND DESIGNATION:** The Committee will consist of 15 representatives to be appointed by the Secretary. A majority of the membership shall be made up of members of Tribal Nations with a historical connection to the lands within the monument, with the remaining members representing local governmental entities, recreational users, conservation organizations, wildlife or hunting organizations, the scientific community, business owners, and local citizens.
 1. Eight representatives of Tribal Nations with historical connection to the lands within the Monument;
 2. A representative of developed outdoor recreation activities;
 3. A representative of dispersed recreational activities, including hunting or wildlife organizations;
 4. A representative of the conservation community;
 5. A representative of the scientific community
 6. A representative of local business owners;
 7. A representative of local government entities; and
 8. A representative of local citizens.

Representatives will be appointed on a staggered term basis by the Secretary for a term not to exceed 3 years. All representatives serve at the discretion of the Secretary.

A quorum is achieved when a majority of representatives are present.

13. ETHICS RESPONSIBILITIES OF MEMBERS:

No Committee or subcommittee member will participate in any Committee or subcommittee deliberations or votes relating to a specific party matter before the Department or its bureaus and offices including a lease, license, permit, contract, grant, claim, agreement, or litigation, in which the member or the entity the member represents has a direct financial interest.

As provided in 43 CFR 1784.2-2, members of the Committee shall be required to disclose their direct or indirect interest in leases, licenses, permits, contracts, or claims that involve lands or resources administered by BLM, or in any litigation related thereto. For the purpose of this paragraph, indirect interest includes holdings of a spouse or dependent child.

14. **SUBCOMMITTEES:** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Committee for consideration. Subcommittees must not provide advice or work products directly to the Agency. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.
15. **RECORDKEEPING:** Detailed records must be kept of each Committee and formally established subcommittees. All records must be made available to the public subject to the Freedom of Information Act (5 U.S.C. § 552) and must be handled in accordance with General Records Schedule 6.2 and other approved Agency records disposition schedules.
16. **FILING DATE:** September 9, 2024



Secretary of the Interior

JUL 29 2024

Date Signed