

Sample Transmittal Letter for
FHFC Package

(Illustration 1)

3860
(MPA Serial #)

Memorandum

To: Director (320)

From: State Director, (State)

Subject: First Half of Mineral Entry Final Certificate for Patent Application of John Doe Corporation

We are sending the mineral patent application of John Doe Corporation (John Doe) for review and final action on the first half of mineral entry final certificate (FHFC). John Doe filed the application on July 19, 1990. The application encompasses 35 lode claims and 15 mill sites, totaling 810 acres, in Elko County, Nevada.

My office has reviewed the application and has found it complete and ready for signing of the FHFC. Publication ended on April 15, 1993, and no adverse claims were filed within the statutory 60-day publication period. The applicant submitted final proofs and statements and the purchase price on May 5, 1993. We accepted the purchase monies on May 9, 1993.

1 Attachment

1 - Original case file for MPA xx-xxxx (xxx pp)