

Sample Memorandum for Requesting Missing OGORs

Date:

Memorandum

To: Production Reporting and Verification
Manager of Production Reporting Mail Stop 63310B
P. O. Box 25627
Denver, Colorado 80225-0627

From: Field Manager, (Office)
Bureau of Land Management

Subject: Request for Missing Wells or Oil and Gas Operations Report

The Field Office has determined that the operator has not filed an Oil and Gas Operations Report (OGOR) for the following:

BLM Agency Assigned Lease/Agreement Number: _____
Operator Name: _____
Production Month/Year: _____
API Well Number: _____

Please request the operator to submit the missing OGOR(s) and notify this office when ONRR has received the missing report.

If you have questions concerning the request, please contact _____ at [Phone Number] or [BLM Email Address].