

**ENVIRONMENTAL PROTECTION AGENCY (EPA) REVIEW OF BUREAU OF LAND  
MANAGEMENT (BLM) ENVIRONMENTAL IMPACT STATEMENTS (EIS)  
SUMMARY OF WASHINGTON OFFICE COORDINATION**

Instruction Memorandum (IM) 2011-**XXX** incorporates additional communication with the Washington Office, Division of Decision Support, Planning, and NEPA (WO-210) into existing procedures regarding EPA's Section 309 review of the BLM's National Environmental Policy Act documents. The following list is intended as a reference and summarizes the Washington Office coordination provisions of IM 2011-**XXX**.

The information identified below should be channeled through the respective State Office in accordance with its existing procedures. Documents should be uploaded to the Planning and NEPA SharePoint Site (<http://teamspace/sites/rmpnepadocs/default.aspx>) and saved in the appropriate State folder: Planning and NEPA > WO > EPA Section 309 Reviews. Document titles should include the name of the NEPA document reviewed, type of correspondence, and date.

1. Forward EPA's response to each cooperating agency invitation to WO-210 (or notify WO-210 of non-response).
2. Forward copies of all EPA comment/rating letters on draft EISs to WO-210.
3. Notify WO-210 of any rating or potential rating that includes an EU (Environmentally Unsatisfactory) or 3 (Inadequate) component, and invite WO-210 to participate in subsequent meetings with EPA.
4. Engage WO-210 where negotiations or discussions with EPA have become unproductive.
5. Forward copies of all EPA comment letters on Final EISs to WO-210.
6. Notify WO-210 immediately if EPA intends to make a referral to the Council on Environmental Quality or indicates that it is considering such a referral.