

**Bureau of Land Management
Land and Water Conservation Fund
FY 2013 Submission Process**

- The Office of Management and Budget and the Department of the Interior (DOI) Budget Office will inform the Bureau of Land Management (BLM) of the Fiscal Year (FY) 2013 Land and Water Conservation Fund (LWCF) funding target no earlier than May 2011. FY 2013 President's Budget targets are due back to the DOI Budget Office within 30 days of notification.
- Submissions are limited to 10 projects per state office (SO). To be eligible projects must be within a unit of the National Landscape Conservation System (NLCS) (with the exception of Wilderness Study Areas), an Area of Critical Environmental Concern, or a Special Recreation Management Area. Submissions supporting multiple resource goals are typically the most competitive. Lands proposed for acquisition must be in compliance with Section 205 (b) of the Federal Land Policy and Management Act, identified for acquisition within an approved land use plan, and available from a willing seller owner. In order to expedite use of appropriated funds, priority will be given to properties pre-purchased and/or under option by a third-party partner, especially if the project does not have a recent history of appropriations.
- Each submission will include a completed project narrative, fact sheet, questionnaire (described below), and representational map(s). Blank examples of the narrative and fact sheet are provided and have been emailed to respective SO LWCF Program Leads. Submission of color digital photographs is strongly encouraged. These documents will be electronically submitted to the Division of Lands, Realty and Cadastral Survey (WO-350) via state-specific folders accessible at the following link:

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- Each submission will include a completed 700-point questionnaire. Point values associated with individual questions are intentionally hidden. The questionnaire (in Excel format) should be circulated to respective resource specialists and managers for completion. The questionnaire is provided and has been emailed to respective SO LWCF Program Leads. This document will be electronically submitted to WO-350 via state-specific folders accessible at the following link:

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- Headquarters Selection Process:
 - WO-350 will collect and process submissions from state offices.
 - WO-350 will recruit, select, and convene a five-member National Review Team, composed of field representatives from the WO-170 (one) and WO-200 (three) directorates – NLCS, Cultural, Recreation, and Wildlife programs (with prior experience with the LWCF program), and a field management representative (one) to review and prioritize recommendations for bureau concurrence. The

National Review Team will be guided through the process by three representatives from the Minerals and Realty Management (WO-300) and Business and Fiscal Resources (WO-800) directorates.

- WO-350 will conduct Washington Office briefings and secure concurrence from the Director.
- WO-350 will finalize submission for transmittal to the DOI Budget Office.