FY 2009 NLCS REPORTS
Wild and Scenic Rivers (WSRs)
Template and Instructions

<u>Instructions</u>
- Reports are required on a state-wide basis only; reports are not required for individual wild and scenic rivers (WSRs). The reports shall be generated from FO and DO data.
- It is the State WSR Program Lead's responsibility to compile the report.
- The State Director must certify that he or she has reviewed and approved the report. A certification sheet accompanies these instructions. These reports will be made available to the public and should be complete and high quality products.
- The State WSR Program Lead must post the report on the <u>NLCS Reports SharePoint</u>[1] site by **April 15, 2010** (proposed date). The report should be saved in the Wild and Scenic River Folder under the appropriate state.
- Questions about this report should be addressed to Joe Ashor, WO-171 WSR Program Lead: <u>joe_ashor@blm.gov</u> or (202) 912-7179.

<u>Format</u>
- Reports should be single spaced in 12 point Times New Roman font. They should have one inch margins and a single column format.
- The body of the report must be submitted to WO-171 as a Word file. The Excel portion must be submitted as an Excel file. Please do not incorporate the Excel tables into the Word document, as this makes it difficult for the WO to aggregate data across states. State leads may, of course, incorporate the tables if posting the report on a website or otherwise using it as an outreach tool.
- Please ensure that <u>all three tabs</u> in the Excel spreadsheet are filled out. If you cannot see the tabs, try maximizing the spreadsheet.
- Information in reports should be presented in a bulleted or outline format, rather than in paragraphs. The bullets or outline should follow the format laid out in the "Content" section, below, in terms of section and sub-section headings. State leads may add additional sub-sections as needed or appropriate.
- Include pictures of activities and resource conditions. These are useful both to illustrate resource issues to WO staff and for outreach materials. Especially useful are "before and after" pictures of completed restoration projects and pictures of people working, volunteering, and enjoying public land. Photos should be jpegs and 300 dpi or higher.

<u>Length</u>
a. Reports should not exceed ten pages. It is acceptable, however, for reports to exceed this limit due to the inclusion of pictures. The Excel tables are not included in this limit.

<u>Introduction</u>
b. Program leads must include brief introductory information before the body of their reports.

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[1] http://teamspace/sites-wo/wo170nlc/NLCS/managers_reports

This introductory information shall include:
1. the name, address, phone, and email of the State WSR Program Lead; if someone other than the WSR Lead prepares the report, please include this person's contact information as well;
2. a brief report abstract describing the river values unique to your state to convey a sense of the variety of river settings, complexity of various river programs, facility development, and "outstandingly remarkable values" (ORVs) being protected.

Body
Please report on and briefly describe the following:

1. **Accomplishments and Resource Conditions**
   Briefly describe the state-wide condition and trend of WSRs within your state. Where applicable, provide examples of individual rivers. Please address the following:
   a. Major Accomplishments. List and briefly describe major accomplishments for WSRs (e.g. new designations, major restoration efforts, important new partnerships...)
   b. River Condition. Describe the condition and trend of ORVs on a state-wide basis. Describe rivers where ORVs are being impacted by unauthorized activities. Identify and describe issues. Give river segment examples to illustrate the descriptions.
   c. River Protection. Report on the following, and provide a brief description:
      i. Describe notable issues or trends involving invasive, non-native, or noxious weeds.
      ii. Describe notable restoration projects undertaken during the year including acres treated. Indicate whether restoration projects were initiated, continued, or completed. Restoration should be interpreted broadly to include removal of invasive species, stabilization of erosion-prone soils, replanting of native vegetation, reintroduction of key species, rehabilitation of primary ecosystem processes, watershed restoration, etc.
   d. Inventories. Report on the following and provide a brief description:
      i. Report number of rivers for which baseline inventories have been completed.
      ii. Describe work done to create and maintain natural and heritage resource inventories.
   e. Cultural Resources. Describe overall cultural and paleontological and other heritage resources trends.
   f. Describe any other major issues affecting particular WSRs.

2. **Boundaries and Land Status**
   a. List any recent land acquisitions that have changed the total miles of river managed (list rivers affected, the number of miles added, and new mileage figures).
   b. Report the number of designated river segments for which formal boundary determinations have been completed.
   c. Describe the status of boundary signing for WSRs.

3. **Recreation Facilities and Trails Conditions**
   a. Describe the overall condition (good, fair, poor) of physical facilities located within WSR corridors (e.g. trails, campgrounds, river access sites, interpretive kiosks, signage etc.). Where appropriate, use information from the Facility Asset Management System. Please highlight facilities that are in need of backlog maintenance or repair.
   b. Describe any new or ongoing construction.

4. **Outreach and Volunteers**
   a. Include a brief narrative about contacts with visiting public and local publics though print media, World Wide Web, facilities, signs, kiosks, and other modes of communication and interaction.
   b. Describe representative or particularly successful volunteer efforts addressing WSR in your state. Please note when efforts include youth participation.
   c. Describe other outreach efforts, if applicable.

5. **Science**
   a. Provide a brief overview of science and research activities addressing your state's WSR corridors. Describe any resources of significant scientific interest, primary research partners, and, if they have been identified, science goals and objectives. Note that the BLM defines science broadly to include basic and applied research in natural and social science, as well as inventory and monitoring.
   b. Include photographs of people involved in science projects, including employees, researchers, children, and visitors.
   c. On the attachment "2009.NLCS.AnnualReportDATA.xlsx" under the "Science" tab, list: Location (i.e. river name), project name, discipline, research contributor/collaborator/partner, project description, status, products, applications (i.e. when and how this information will be used), outreach options or story ideas, overall and FY2009 BLM contribution, and overall and FY2009 partner contributions.

6. **Partnerships**
   a. Provide a brief overview of the partnership activities related to your state's WSRs. Briefly describe major partnerships, major partnership projects, and, where they have been identified, partnership goals and objectives. Include collaborative efforts with other government entities as well as non-government entities. The BLM defines partnerships as a voluntary and mutually beneficial collaborative relationship between two or more partners, built on the contribution of each party, and formed to achieve or to assist in moving toward a common goal. A partnership may involve the sharing of resources such as time, funds, knowledge, services, or equipment. Be sure to include information pertinent to the science program in the Science section above.
   b. Provide photographs of people involved in partnership projects, including employees, partners, children/youth, and volunteers.
   c. On the attachment "2009.NLCS. ReportDATA.xlsx" please list under the "Partnerships" tab: location, project name, project partners, a brief description of the project (focus on accomplishments and activities rather than mission and history), status, results, outreach options, overall and FY2009 BLM contribution, and overall and FY2009 partner contributions.

7. **Planning and Staffing**
   a. Describe the status of your state's comprehensive river management plans (# completed/not completed) as of 9/30/09. For plans currently being developed, please report the names of the wilderness areas involved and the projected fiscal year completion dates.

b. On the attachment "2009.NLCS. ReportDATA.xlsx" please provide information on your state's WSR staffing in Table 3 (on the "Staff" tab). Under the contributing subactivity column please list subactivities that contribute to WSR positions; you do not need to identify the amount of funding contributed by each subactivity. In Table 4 (also on the "Staff" tab), please list any WSR staffing needs identified for your state.

8. **Training, Conferences, Meetings**
    List any WSR related trainings, river conferences, or annual or regional river meetings attended by river administrators and managers responsible for administering or managing WSRs. Include the name of the course, conference, meeting, and number of individuals attending.

9. **State Lead's Corner (OPTIONAL)**
    Include other major or unique items the State WSR Lead deems worthy of discussion. Leads may include this section at their discretion to describe unique challenges faced, alternative management techniques employed, success stories, etc. Please remember that all content must be appropriate for public distribution.